

**JOB VACANCY IN OFFICIAL RESIDENCE OF CONSUL-GENERAL OF JAPAN IN BENGALURU**

**(BUTLER)**

● **Job Description:**

Work Outline : Butler: Coordinating the general affairs in the official residence

Work Place : Consul-General of Japan's official residence  
(Sankey Road, High Grounds, Bengaluru 560052)

Work Timings : Monday to Friday (9.00am ~ 1.30pm & 2.30pm ~ 5.45pm)

● **No. of Vacancies :** 1 (one)

● **Qualifications Required :**

1. **Work Experience:** Those who are eligible to work here in India (regardless of nationality).
2. **Health:** Person should be physically fit & healthy, without any chronic diseases.
3. **Language:** Those who have adequate English, Kannada and Hindi ability.
4. **NO Crime records.**

● **How to Apply/Application Procedure :**

Those who wish to apply for this position should send the following by post **OR** email

- ① CV/Resume
- ② A copy of valid identification card
- ③ Passport size photograph
- ④ Copies of relevant educational certificates & experience certificates, if applicable

- **Postal Address** : Consulate-General of Japan in Bengaluru, 1st Floor,  
Prestige Nebula, No. 8-14, Cubbon Road, Bengaluru-560001.

- **Email Address**: cgjblr@ig.mofa.go.jp

● **Last Date of Application :** Oct 22, 2019 until 17:00

● **Salary :** Rs. 20,000 ~ 30,000 per month

**NOTE:** ✕ Only those candidates whose applications are shortlisted will be contacted for the interview at our office, after completing the paper screening process.