

JOB VACANCY IN CONSULATE-GENERAL OF JAPAN IN BENGALURU (CLERK)

- **Job Description:**

Work Outline : Clerical assistance work for our office.

Work Place : Consulate-General of Japan in Bengaluru
(1st Floor Prestige Nebula, No. 8-14, Cubbon Road, Bengaluru-560001)

Work Timings : Monday to Friday (8.30am ~ 12.30pm & 1.30pm ~ 5.15pm)

- **No. of Vacancies :** 1 (one)

- **Qualifications Required :**

1. **Work Experience:** Those who are eligible to work here in India (regardless of nationality).
2. **Health:** Person should be physically fit & healthy, without any chronic diseases.
3. **Language:** Those who are well-versed in Japanese who have obtained JLPT N1/N2. Fluent Japanese writing and reading required.

- **How to Apply/Application Procedure :**

Those who wish to apply for this position should send the following by post **OR** email

- ① CV/Resume
- ② A copy of valid identification card
- ③ Passport size photograph
- ④ Copies of relevant educational certificates & experience certificates, if applicable

- **Postal Address** : Consulate-General of Japan in Bengaluru, 1st Floor,
Prestige Nebula, No. 8-14, Cubbon Road, Bengaluru-560001.

- **Email Address**: cgjblr@ig.mofa.go.jp

- **Last Date of Application :** July 5, 2019 until 17:00

- **Salary :** Negotiable

NOTE: ※ Only those candidates whose applications are shortlisted will be contacted for the interview at our office, after completing the paper screening process.